

FREQUENTLY ASKED QUESTIONS FOR AIR ANNUAL INVOICES

1) Can I pay by Credit Card?

- Yes, LDEQ does accept credit cards and other electronic forms of payment.
- a) Credit Cards – Go to <http://www.deq.louisiana.gov/epay>, and enter your payment information. The system accepts payment from American Express, Discover, and Master Card. When paying by credit card, a 2.25% service charge will be added to the total payment. This service charge is a fee charged by the vendor providing this service.
 - Partial Payment of Invoices cannot be made using this method of payment.
 - Applicable Late Fees will be automatically assessed using this method of payment
- b) E-Check – Go to <http://www.deq.louisiana.gov/epay>, and enter your payment information. There is a \$1.95 service charge added to the total payment. This service charge is a fee charged by the vendor providing this service.
 - Partial Payment of Invoices cannot be made using this method of payment.
 - Applicable Late Fees will be automatically assessed using this method of payment.
- c) Electronic Fund Transfers are available by contacting Monette Cleveland with LDEQ Financial Services at (225) 219-3863

2) What is this Invoice for?

- This invoice is for the Annual Air Maintenance Fees. LAC 33:III.209.A
- These fees are not based on emissions but on the approved permit and/or potential to emit.

3) For what time period does this invoice cover?

- This invoice is for the 2009 Fiscal Year which is from July 1, 2008 – June 30, 2009.

4) This facility was closed/shut down or was never constructed and we no longer wish to maintain the permit.

- Please note if the facility operated AT ALL during the 2009 fiscal year (On or after 7/1/2008) the invoice is still owed as per LAC 33:III.211.B.9
- The Miscellaneous Permitting Action form should be filled out and filed with the department to terminate the permit. This form is available on our website <http://www.deq.louisiana.gov/invoice>

5) We no longer own or operate this facility.

- Change of ownership forms (NOC-1) are located at <http://www.deq.louisiana.gov/invoice>. NOC forms should be completed and submitted to the LDEQ within 45 days of the sale.
- Arrangements should be made between former and current owners to make payments on any unpaid invoices for this facility. Name/Owner/Operator changes will not be made for facilities that have past due invoices.

6) The mailing address is incorrect.

- Please indicate the correct address on the remittance ticket and submit it with your payment.

7) There appears to be incorrect fee information, such as incorrect fee codes and/or multipliers.

- Please contact us to discuss these issues via the contact information listed below.

Attn: Elizabeth Dequeant
Financial Services Division
PO Box 4303
Baton Rouge, LA 70821-4303

Phone: (225) 219-3863
Fax: (225) 219-3868
E-mail: Elizabeth.Dequeant@la.gov.
Website: www.deq.louisiana.gov